



# **NOTICE**

## **SPECIAL BOARD MEETING**

**ESTES VALLEY RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS**

**Tuesday, October 10, 2023  
12:00 p.m.**

**Estes Valley Community Center  
Conference Room  
660 Community Drive, Estes Park, Colorado 80517**

---

### **AGENDA**

1. Call to Order
2. Approval of Agenda
3. New Business
  - A. Appointment of EVRPD Budget Officer (Discussion/Action)
4. Adjournment

*Michael Fallon, Board Secretary*



October 10, 2023

Agenda Item: 3.A

---

**Agenda Title: Appointment of EVRPD Budget Officer**

**Submitted by: Tom Carosello, Executive Director**

**Background Information:**

The Estes Valley Recreation and Park District is required to officially assign a budget officer annually to be responsible for our budget submissions to the State of Colorado. With the recent resignation of Pamela Bross, a new Budget Officer needs to be assigned.

The Budget Officer must present a Draft budget to the EVRPD Board of Directors no later than October 15, 2023.

**Attachments:**

Resolution  
 Report  
 Contract

Letter  
 Minutes  
 Map

Other:

**Staff Recommendation:**

Assign Jeannie Bauer, Interim Finance Director as the Budget Officer for EVRPD.

**Board Action Needed:**

A motion to assign Jeannie Bauer, Interim Finance Director for the Estes Valley Recreation and Park District, as the designated Budget Officer for the 2024 Budget year.